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CENTRAL INTELLIGENCE AGENCY

OFFICE OF CENTRAL REFERENCE

OCR NOTICE

CR 20-17

9 October 1962

Release of OCR Employees  
to Other Agency Components

Releases of OCR employees to other Agency components will normally be approved only after individuals have served in OCR for a period of two years. This policy is established because of the many recent requests from other offices for OCR junior professionals. OCR wholeheartedly favors the rotation of its people to other Agency jobs, and has, in fact, released for transfer about 160 persons in the last three years. Recruiting and training new employees for essential OCR jobs take considerable time and effort (234 reported for duty in the last year). It is, therefore, not economical for the Office to release these people before they have completed a productive tour of duty in an OCR job.

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PAUL A. BOREL  
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Central Reference

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